



## OSRA Contracts Team

Jazmin Kirby, JD  
Manager, Contracts

### **Contracts**

- Sponsored Research
- Material and Data
- Services
- Confidentiality

#### Contracts Specialists

- Affreen Jaffrey (Sr.)
- Nia Nicholson, JD

### **Subawards**

- Incoming & Outgoing Agreements
- Federal, Foreign & Non-Profit

#### Sr. Subaward Specialists

- Sabrina Beaver
- Patricia Kearins
- Kate Nicita



## Mission & Services

	Transparent, efficient and expeditious contract negotiation and management
	Protect data and proprietary information
	Defend right to freely publish research results
	Manage risk and secure agreement appropriate liability
	Examine and triage any potential patent and licensing issues
	Consult with internal specialists to obtain the best terms and conditions
	Ensure ability to conduct innovative research quickly in a competitive market



## Agreements & Metrics

<b>Agreements with Funding (\$)</b>	<b>FY2018</b>	<b>FY2019 to date</b>
Sponsored Research/Service	4,136,039	9,451,631

<b>Agreement Volume (#)</b>	<b>FY2018</b>	<b>FY2019 to date</b>
Sponsored Research/Service	37	74
Incoming Material Transfer	530	502
Data Use/Consulting/Confidentiality	159	144
<b>FY Total</b>	<b>726</b>	<b>720</b>



## Agreements & Metrics

<b>Subcontracts (\$)</b>	<b>FY2018</b>	<b>FY2019 to date</b>
Incoming	24,826,615	27,199,847
Outgoing	31,592,962	45,901,077

<b>Subcontracts Volume(#)</b>	<b>FY2018</b>	<b>FY2019 to date</b>
Incoming	288	325
Outgoing	298	349
<b>FY Total</b>	<b>586</b>	<b>674</b>



## Process & Resources

### Contract Intake via Weill Research Gateway (“WRG”)

**Weill Cornell  
Medicine**

**Sponsored Programs**

[Create New Proposal](#) [Contracts Assignment Tool](#) [Submit Industry CTA](#)

[Create New Tracking Record](#) [Adhoc Reporting](#) [Help - User Guide](#)

**Department Resources**

- [Office of Sponsored Research](#)
- [Joint Clinical Trials Office](#)
- [Qatar Research Office](#)

### Proposal Tracking (“PT”) Visibility to Departments

**New**

- Summary
- Sponsor
- Personnel (1)
- Admin Staff
- Budget
- Agreements (1)

**Edit Agreements/Contracts**

Agreement Type:

Institution Name:

Agreement From:

Agreement To:

CRO:

Date Signed:

Current Status: **Received**

Agreement Conditions [Edit](#)

Agreement Comments [Edit](#)



## Investigator Reports

To: PI  
Delegates,  
CC: DA1s, DA2s

Principal Investigator		PI NAME
Team	OSRA	

Sponsor/Funder	IRB Protocol Number	Sponsor Protocol
Pfizer, Inc	N/A	N/A

Contract Type	Study Title	Contract Status
Data Use Agreement	Pfizer Controlled Data Access Request	In Negotiation

Date	Action/Comments	Specialist Contact Name	Specialist Contact Email
4/10/19	Contract edits sent to Pfizer for review.	Kirby, Jazmin	<a href="mailto:JAK2055@MED.CORNELL.EDU">JAK2055@MED.CORNELL.EDU</a>

Subawards “Investigator Report”

GO LIVE – Friday, April 26, 2019



## Contact Information

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Office of Sponsored Research Administration

<https://research.weill.cornell.edu/funding/award-support-and-management/osra-contracts>

WRG Industry Contracts Video Tutorial

<http://intranet.weill.cornell.edu/wrg/sp/contracts/>