

National Institutes of Health (NIH) Conflict of Interest (COI) Training Requirements FAQs

Q: Who is required to complete the NIH COI Training?

A: On August 2, 2012, the NIH released training which is to be completed by all that meet the PHS definition of investigator: “the project director or principal investigator and any other person regardless of title or position, who is responsible for the design, conduct, or reporting of research funded by the PHS, or proposed for such funding, which may include, for example, collaborators or consultants.”

Q: When does the training need to be completed?

A: NIH guidelines require that the training be completed: (1) prior to the expenditure of funds for new awards and prior to the next notice of award for existing awards; (2) every four years thereafter; and (3) immediately under designated circumstances.

Q: How do I access the NIH training?

A: The NIH training can be found at the following link:

<http://grants.nih.gov/grants/policy/coi/tutorial2011/fcoi.htm>

Q: How do I access a copy of the WCMC policy on conflicts of interest?

A: The WCMC conflicts of interest policy can be found at the following address:

http://www.dfa.cornell.edu/sites/default/files/policy/vol4_14.pdf

Q: How do I verify that I have completed the training and read the WCMC Policy?

A: At the end of the NIH training

(<http://grants.nih.gov/grants/policy/coi/tutorial2011/fcoi.htm>), you will be prompted to create a certification of completion. Please enter your name and email a pdf copy to conflicts@med.cornell.edu. The email must also indicate that you have reviewed the WCMC Policy.

If you have any questions or need assistance, please contact the Conflicts Management Office by telephone at (646) 962-8200 or by email at conflicts@med.cornell.edu.