



**Weill Cornell
Medicine**

Education & Training in Research Administration ETRA

-UPDATES-

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Weill Cornell Medicine
Education & Training in
Research Administration



Weill Cornell Medicine

1. E2RA Summer 2017 Course

- When? **From 06/06/17 to 07/27/17**
- New Format: **with 2 sessions (3h each) per week.**
- Registration is open: **Full E2RA course / Only Pre-Award & Compliance / Only Post Award**
- Curriculum, Schedule, Registration Form: [E2RA 2017 Course](#)



1. E2RA Summer 2017 Course

**E₂RA
Perform
Anticipate
Support**



2. New “Advanced Financial Management of Awards” ETRA module

- Educational module offered to research administrators from departments who:
 - Frequently use SAP and want to **complement the SAP training they received from ITS.**
 - Want to **respond better to their researchers needs** (managing their PI’s research awards and preparing financial reports related their PIs’ portfolio with multiple WBS accounts and multiple funds) and to their **DA’s requests.**
- Participants will be exposed to **real cases situations** and **will practice directly in class using SAP and Excel on computers.**



2. New “Advanced Financial Management of Awards” ETRA module

- Schedule -	Day	Time
Session #1: Monitor & reconcile your PI's accounts/ funds	5/17/17	2:30pm - 5pm
Session #2: Prepare, customize & save personalized features for your BI reports, + manipulate your data in Excel	5/24/17	2:30pm - 5pm
Session #3: Prepare a financial report for your PI's portfolio	5/31/17	2:30pm - 5pm
Session #4: Prepare a lab budget for an upcoming fiscal year	6/7/16	2:30pm - 5pm

➤ All sessions are at the Library Computer Lab



2. New “Advanced Financial Management of Awards” ETRA module

- The 1st edition of that module is limited to 15 seats and preference will be given to previous E2RA participants.
- At least 1 year of experience in Post Award management is required.
- **Save your seat today! Register here**
[ETRA Advanced Financial Management Module](#)



3. NEW ETRA List Serv



- If you want to be the first one to know about new ETRA educational opportunities even before a RAPID Meeting: Be part of the ETRA List Serv !
- Simply email me at heb2020@med.cornell.edu to receive ETRA news!

THANK YOU FOR YOUR ATTENTION

ANY QUESTIONS?

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