



# InfoEd Features

# Why InfoEd?

- Single vendor solution for Research Administration providing unified experience for researchers
- Used by many Top 20 NIH-funded institutions (e.g. Partners, Columbia, & UPenn)
- Highly user configurable design; facilitates adaptability to WCMC's changing workflows without need for development



# What is InfoEd?

Multiple modules that work together

- **SPIN**
  - Funding Opportunities
- **Enterprise**
  - GENIUS
  - Sponsors
  - Organizations
- **Compliance/Protocols**
  - Human Subjects Management (HSM)
- **Sponsored Programs**
  - Proposal Development (PD)
  - Proposal Tracking (PT)
- **Certification**
  - Conflicts of Interest (COI)



# SPIN

- Funding opportunity database
  - Over 40,000 opportunities from more than 10,000 global sponsors
  - Web-based portal for global availability
  - Advanced features for searches based on research criteria
  - Sponsor summaries for quick qualification determinations
  - Active searching, automated opportunity matching, and daily opportunity notifications
  - Shared across other relevant InfoEd modules



# GENIUS

- Profile maintenance tool
  - Web-based portal for global availability
  - Collaborative with configurable privileges for both Researcher and Administrator access
  - Configurable automatic update reminders
  - Time-saving, pre-formed bio-sketches
  - Upload and display any file type including photos, audio and video publications
  - Shared across other relevant InfoEd modules



# Conflicts of Interest (COI)

- Financial Conflicts of Interest reporting and management tool
  - Collect researcher and staff disclosures, establish management plans and fulfill policy requirements
  - Transparency tools help to minimize project approval delays by alerting you to incomplete personnel certifications
  - Research integration provided using triggers and communications to flow between offices to strengthen research integrity
  - Web-based portal for global availability



# Proposal Development (PD)

- Preparation and routing of Grant Proposals
  - Standard data is auto-populated
  - Built-in error checking and auto-calculation of complex budgets
  - Funding Opportunities pre-populated from SPIN
  - Web-based portal for global availability
  - Comprehensive routing utilities support web-based processing of proposals for internal review and approval with electronic signature tracking



# Proposal Tracking (PT)

- Proposal, award, and contract tracking system
  - Visibility: right charges are hitting the right grants, how much grant money is left, and the status of the approvals.
  - Immediate access to budget data
  - Automated notifications assure approvals are current
  - Ability to track costs on object codes
  - Track award and other agreement negotiations and establish project deliverables.
  - Manage budget revisions, monitor sub-awards and automatically generate new grant accounts
  - Previously input data flows seamlessly from PD





# Human Subject Management (HSM)

- Preparation, routing, submission & tracking of IRB protocols
  - A single system with protocol tracking, conditional alerts, reporting, and electronic letters to manage a paperless office
  - Supports multiple routes including passing the protocol through various signoffs and information-only alerts
  - Templates can be developed and reused to accelerate the process for future protocols
  - All aspects of committee and meeting management can be handled within the system, from automated agenda generation to distribution of automated meeting minutes and notifications to investigators
  - Reviewer comments are captured electronically for transparency and easy management

