

# **WRG-SP**

## **Roles, Access, & Responsibilities**



# WRG-SP: Roles, Access, and Responsibilities

Role	Access	Responsibilities
<b>Proposal Administrator</b>	View and Edit Access for all PIs in Department/Division	Proposal Creation Budget Preparation Route Initiation
<b>Salary Manager</b>	Receives Salary Release Requests from system*	Approves Salary Visibility for Department Personnel
<b>Department/Division Financial Approver</b> <i>Approver in Route</i>	Full View and Edit Access Across Department/Division	Proposal Creation Budget Preparation Route Initiation Routing Approval
<b>Department Head</b> <i>Approver in Route</i>	Full View Access Across Department	Routing Approval

\*Faculty will receive system notifications and may also manage the salary release process if desired

# Proposal Administrators

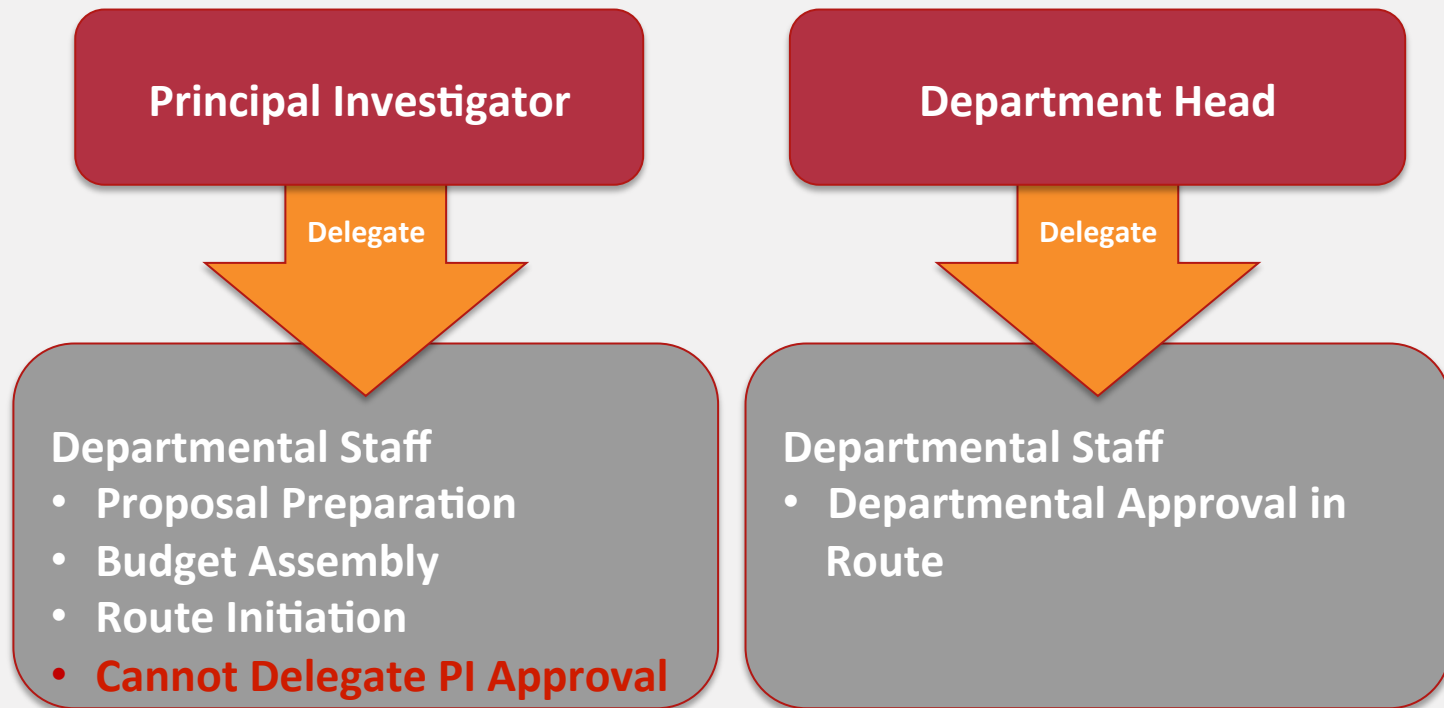
**Anyone involved in proposal preparation and application submission:**

- Departmental/Divisional Administrators
- Grants Administrators
- Financial Specialists
- Post Docs
- Graduate Students
- Study Coordinators
- Administrative Assistants
- Research Technicians

# Roles and Responsibilities

	Proposal Preparation	Budget Preparation	Submit for Routing	Approve Salary Visibility on Budget	Department Financial Approval	Department Head Approval
Proposal Administrator	✗	✗	✗			
Salary Manager				✗		
Departmental Financial Approver	✗	✗	✗	✗	✗	
Department Head						✗

# Delegation Opportunities



- Faculty and Department Administrators will determine eligibility of staff for delegation
- Department Head delegation will be subject to minimum criteria and may be limited to such roles as Division Chief, Vice-Chair of Research, Department Administrator, etc.

# Next Steps

## Role Assignment

- Role Assignment Survey
- In Person Meetings
- Presentation at DA Meeting
- Training Schedule
- Access Provisioning

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# **Faculty Town Hall**

**Tuesday, November 15<sup>th</sup>, 4:30pm**

**Room A250 – 1330 York Avenue**



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# NIH Updates





# Final RPPR at Closeout

## Final Research Performance Progress Report (RPPR) to replace Final Progress Report

- Submission through the eRA Commons
- Mirrors annual RPPR format, excluding a few sections
- Additional section on Outcomes
- Tentatively Scheduled for January 1<sup>st</sup>, 2017

# eRA Commons Prior Approval Link

## Application Withdrawal Request

- Applicant organizations are now able to submit requests to withdraw a processed application via the eRA Commons
- The Center for Scientific Review's Division of Receipt and Referral (DRR) will review and act on all withdrawal requests
- Applicants can follow the status of their application in the eRA Commons and will see a status of "Withdrawn" if DRR approves
- Use of the link is optional; a letter with ink signature from AOR/SO may still be sent via email to DRR

# eRA Commons Prior Approval Link

## Direct Cost Request of 500K or more

- Requests to submit an unsolicited application that will exceed \$500K in Direct Costs in any year can be submitted through eRA Commons
- Applicant is required to contact their Program Officer to discuss at least six weeks prior to application submission via email
- If agreed, the Program Officer will initiate an invitation to the PI and open the request in the eRA Commons, notifying WCM and the PI via a system email
- The option to submit a \$500K or more request will not be visible until the Program Officer initiates the request

# Changes to Post-Submission Materials & Appendix Policies

- Beginning with the January 25, 2017 application due dates, NIH will update the list of allowable post-submission materials and will eliminate most appendix materials currently allowed in applications
- Updates to the application guide and all funding opportunity announcements are expected to be made later this month.

Post-Submission Material : NOT-OD-16-129

Appendix Material: NOT-OD-16-130