

**Weill Cornell  
Medicine**

**Office of Sponsored Research  
Administration**

**RAPID UPDATES**

**April 2017**



# OSRA Updates

- NIH Salary Cap
- NIH Continuing Resolution
- Weill Research Gateway – Sponsored Programs

# NIH Updates – Salary Cap Increase

Effective January 8<sup>th</sup>, 2017 the NIH salary cap has increased from \$185,100 to \$187,000.

## Applications

- All NIH grant applications moving forward should employ this new cost cap for all personnel with a base salary at or over \$187,000.

## Awards

- All awards received with a start date on or after January 8<sup>th</sup> should employ this new cost cap for all personnel with a base salary at or over \$187,000. For awards with active periods both before and after January 8<sup>th</sup> (i.e. 11/1/16 – 10/31/2017) it is highly recommended that departments prorate salary, employing the \$185,100 cap prior to January 8<sup>th</sup> and \$187,000 cap after.

# NIH Updates – Continuing Resolution

- NIH is currently operating under a Continuing Resolution (NOT-OD-17-001)
- Non-competing research grant awards will be issued at a level below that indicated on the most recent Notice of Award, generally up to 90% of the previously committed level
- Some new awards may be reduced in their initial year
- Upward adjustments to awarded levels will be considered after FY 2017 appropriations are enacted

**Weill Cornell  
Medicine**

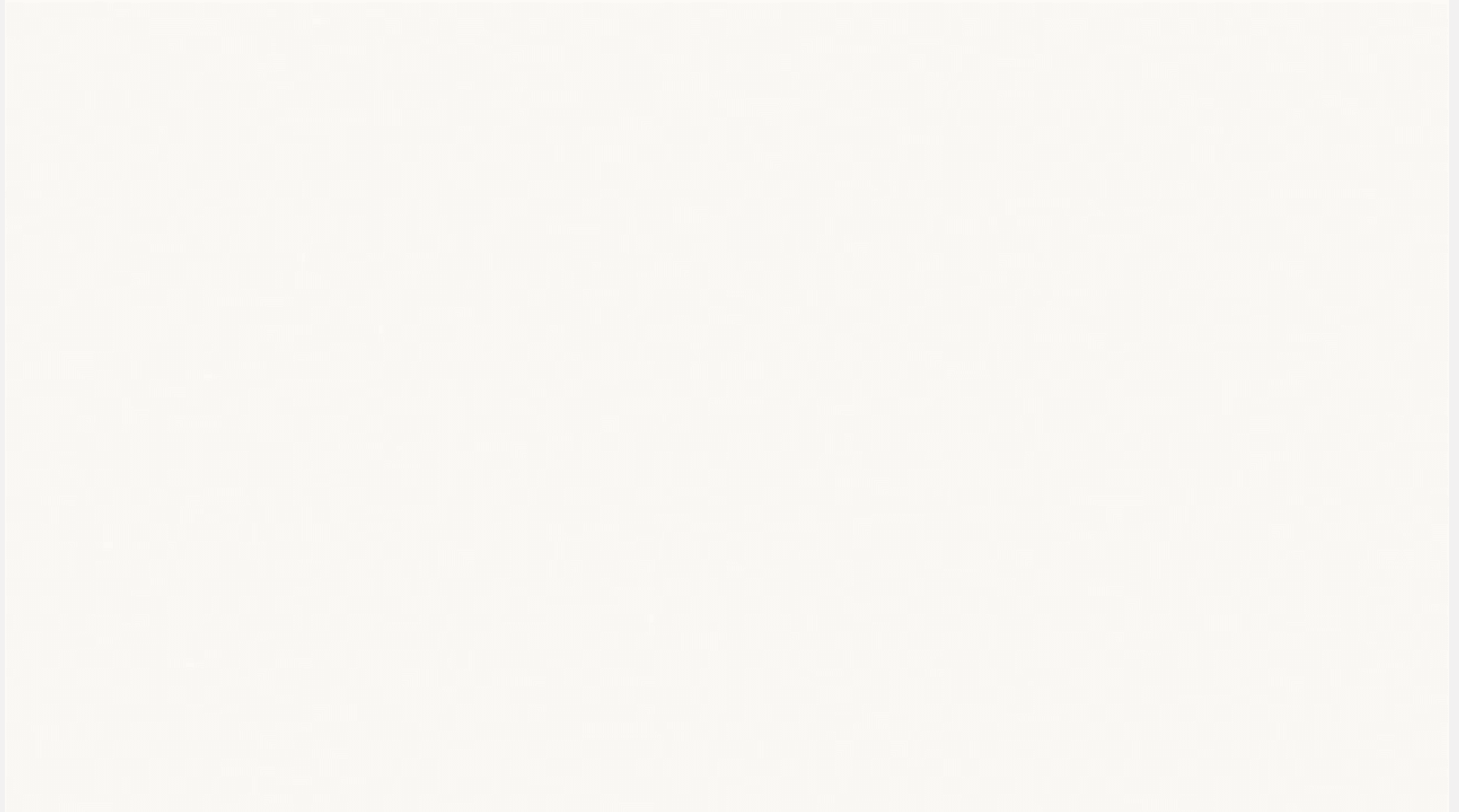
# **Weill Research Gateway**

**Sponsored Programs Module**

**WRG-SP**



# WRG-SP Coming Soon



# WRG-SP

- WRG Launch
- Access and Training
- Salary Management

# WRG-SP Key Launch Dates


Group	Launch Purpose	WRG-SP Open	Participants	Action
Alpha	First Live S2S Test Cases	February 27 <sup>th</sup>	Selected Investigators: Cardiology and Radiology	<ul style="list-style-type: none"> <li>Grants.gov submission</li> </ul>
Beta	Selected Departments, Divisions and Institutes submit	April 3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Pediatrics</li> <li>Radiology</li> <li>Medicine: Hematology &amp; Oncology</li> <li>Medicine: Cardiology</li> <li>Medicine: GI &amp; Hepatology</li> <li>Collaborative, Administration, Finance &amp; Support (CAFS Unit)</li> </ul>	<ul style="list-style-type: none"> <li>Grant and Contract Submission</li> <li>Proposal Tracking</li> </ul>
All WCM	WCM Go-Live	June 8 <sup>th</sup>	All Departments	<ul style="list-style-type: none"> <li>Grant and Contract Submission</li> <li>Proposal Tracking</li> </ul>

# WRG-SP

## Alpha and Beta Launch Highlights

- Migration of data from legacy database to WRG-SP
- Activation of Proposal Tracking
- Elimination of Routing Forms for Beta Departments
- Elimination of Grants.gov Adobe Packages for Beta Departments
- Successful R01 Submissions through WRG-SP to Grants.gov/eRA Commons

# System to System Submissions

DATE	NIH Grant Type	Select Faculty	Phase I Departments	Phase II – All Departments
March 5 <sup>th</sup>	R01 Renewal/Resubmission	✗		
March 16 <sup>th</sup>	R21/R03 Renewal/ Resubmission	✗		
APRIL 3 <sup>RD</sup> PHASE 1 GO LIVE				
April 8 <sup>th</sup>	Fellowship (F)	✗	✗	
May 7 <sup>th</sup>	All – AIDS	✗	✗	
June 5 <sup>th</sup>	R01 New	✗	✗	
JUNE 8 <sup>TH</sup> PHASE II FULL GO LIVE				
June 12 <sup>th</sup>	Career (K)	<div>Four week lead time from system live to submission date</div> 	✗	⊘
June 16 <sup>th</sup>	R21/R03 New		✗	⊘
July 5 <sup>th</sup>	R01 Renewal/Resubmission		✗	✗
July 16 <sup>th</sup>	R21/R03 Renewal/Resubmission		✗	✗

# WRG-SP

- WRG Launch
- Access & Training
- Salary Management

# WRG-SP

## Roles and Functionality

	Proposal Preparation	Budget Preparation	Submit for Routing	Approve Salary Visibility on Budget	Department Financial Approval	Department Head Approval
Proposal Administrator	✗	✗	✗	✗	Salary Management	
Department Financial Approver	✗	✗	✗	✗		✗
Department Head					Delegation	↑ ✗

# WRG-SP

## Access Assignment Tool

Access Provisioning Tool for Department Administrators

- Assign access at the Department and/or Investigator level
- Determine training requirements
- Delegate Department Head approval
- Share pipeline information

Look for information and updates via  
OSRA Updates, WCM Community, and  
direct messages

# Proposal Administrators

Anyone involved in proposal preparation and application submission:

- Departmental/Divisional Administrators
- Grants Administrators
- Financial Specialists
- Post Docs
- Graduate Students
- Study Coordinators
- Administrative Assistants
- Research Technicians

**If you think you  
need access,  
please speak  
with your DA**

# Training Courses

Training Course	Format	Permission Granted
<b>Basics</b> <i>45mins</i>	<ul style="list-style-type: none"> <li>• Self-Paced video</li> <li>• Quick reference guide</li> </ul>	Access to Proposal Development without budget permissions
<b>InfoEd Budget Tool</b> <i>90mins</i>	<ul style="list-style-type: none"> <li>• In-Person classroom training</li> <li>• Quick reference guide</li> <li>• Self Paced Video in Development</li> </ul>	Access to Proposal Development with budget permissions
<b>Approvals</b> <i>12mins</i>	<ul style="list-style-type: none"> <li>• Self-Paced video</li> <li>• Quick reference guide</li> </ul>	N/A
<b>Proposal Tracking and Workflow</b> <i>TBD</i>	<ul style="list-style-type: none"> <li>• Self-Paced video</li> <li>• Quick reference guide</li> </ul>	Access to Proposal Tracking records and Workflow management

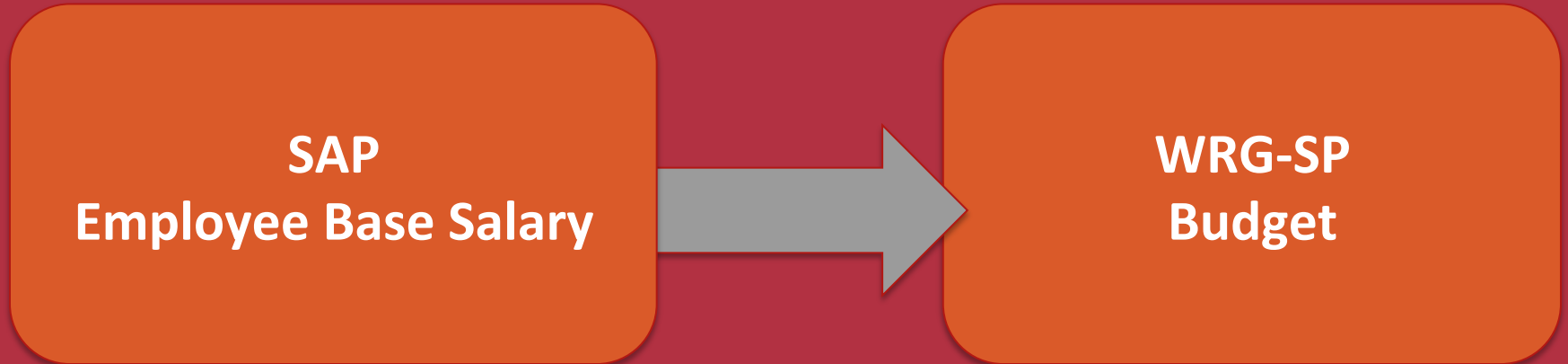
# WRG-SP

- WRG Launch
- Access & Training
- Salary Management

# Salary Management

## System of record will interact with application:

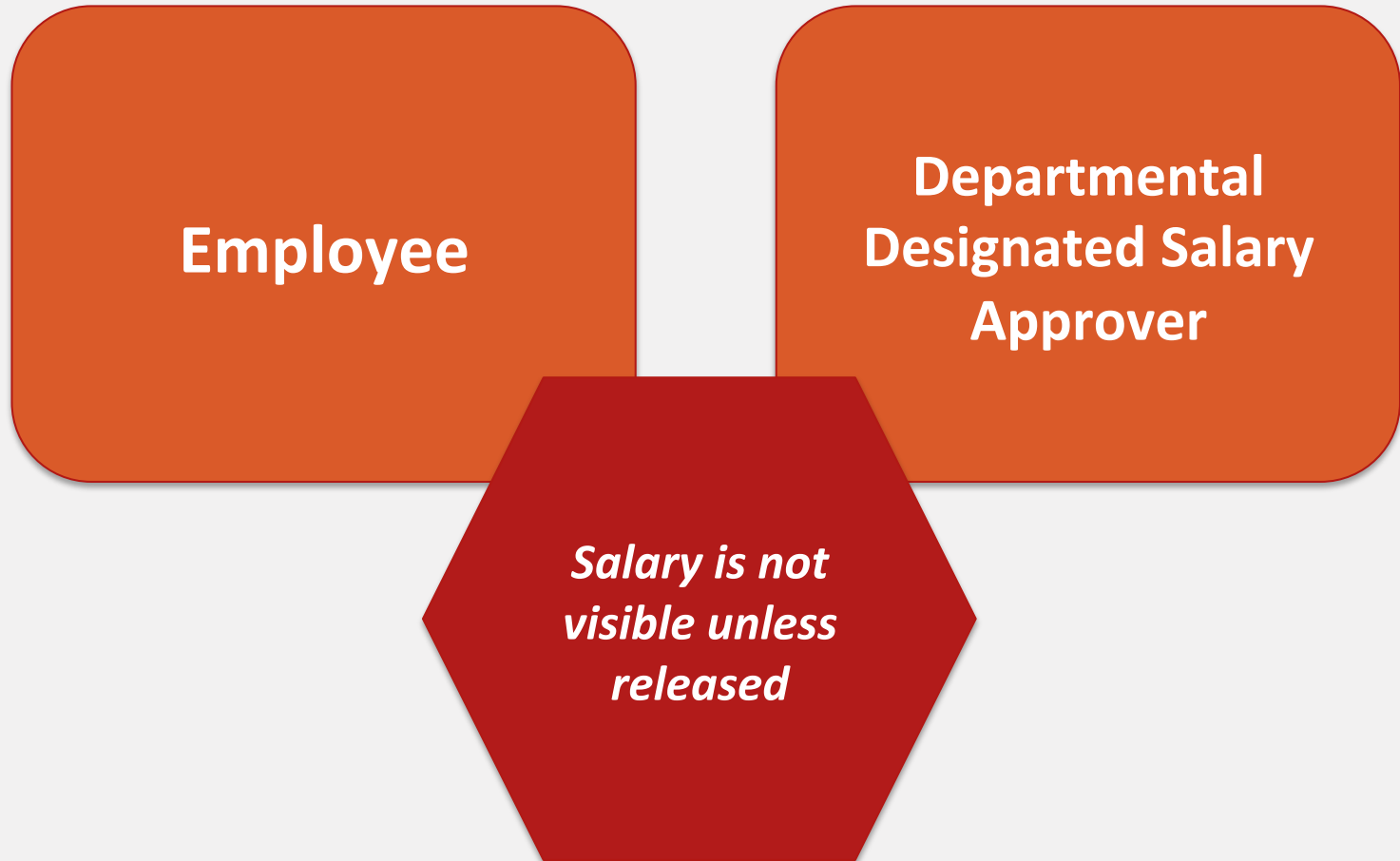
- Personnel base salaries feed into Sponsored Programs



**Functionality will be live for all departments in May**

# Salary Management

Two ways to approve:






# Budget Features

## Salary Management

Budget

Source View: Sponsor

Rollup subprojects: ☐

Complete Budget

Project Period: Start: 01-Oct-2016 End: 30-Sep-2017

Budget Summary [hide]

Periods [hide]						Sponsor [show]	Cost Sharing [show]	Project [hide]		
Year/Period	Increment	Start	End	Type	Status	Total	Total	Directs	F&A	Total
1	1	01-Oct-2016	30-Sep-2017	Budget Period *	Proposed	-	-	-	-	-
Total						\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Personnel [hide]

Name

Detail

Doe, John

PD/PI

Begin typing to select Personnel Name...

-- Select type --

-- Select Role --

Add Person

Salary information for this individual has not been released to this project.

# Salary Management Notification

The header of the email interface contains several action buttons: 'Reply', 'Reply All', 'Forward', 'Save', 'Next', and 'Close'. Each button is accompanied by a small icon representing its function.

From: Proposal PI

To: Investigator on Budget & Salary Managers

CC:

BCC:

Subject: **Salary Release Requested - Proposal 170130, Submitted by** Proposal PI

Received: 06-Apr-2017

\*\*\*\*This is an automated message generated by the Weill Research Gateway. Please direct any questions to the contact resources listed below.\*\*\*

Investigator is listed on a proposal budget in the Weill Research Gateway (WRG). Salary approval is required in order to finalize the submission. For submissions going through WRG, this action replaces the ERF approval requirement.

Approval of this request will populate base salary on the below referenced application's budget. Please proceed if participation on this proposal is approved.

NIH applications will automatically populate with the NIH cap when applicable as per NIH guidelines.

**Principal Investigator:** Proposal PI  
**Sponsor:** American Heart Association  
**Proposal Title:** checking salary release email  
**Proposal Number:** 170130

Click **Open Information Release Screen** below to complete this request.

Instructions for completing this process are available here: [Training materials](#)

For assistance or inquiries, contact the appropriate central research administration office:

Office of Sponsored Research Administration (OSRA): grantsandcontracts@med.cornell.edu  
Joint Clinical Trials Office (JCTO): JCTOContracts@med.cornell.edu  
Qatar Research Office (RO): dmw2005@qatar-med.cornell.edu

For technical assistance, contact ITS: WRG-Support@med.cornell.edu

[Open Information Release Screen](#)

For NIH Grants,  
Investigators over the  
cap will feed in at the  
cap

# Salary Management Next Steps

- Communication and Outreach
- Video and Training Materials
- Salary Management Assignment

# THANK YOU

Questions or Comments:

Office of Sponsored Research Administration  
[grantsandcontracts@med.cornell.edu](mailto:grantsandcontracts@med.cornell.edu)

WRG Support  
[wrg-support@med.cornell.edu](mailto:wrg-support@med.cornell.edu)